

By-Laws of the Estes Park Gun & Archery Club Estes Park, Colorado

Affiliated with the National Rifle Association of America

ARTICLE I – Name

The name of this organization shall be the Estes Park Gun & Archery Club.

ARTICLE II – Object

The object of this organization shall be the encouragement of organized firearms and archery shooting among citizens of the United States resident in our community, with a view toward a better knowledge on the part of such citizens of the safe handling and proper care of firearms and bows, as well as improved marksmanship. It shall be our further object and purpose to forward the development of those characteristics of honesty, good fellowship, self-discipline, team play and self-reliance which are the essentials of good sportsmanship and the foundation of true patriotism.

ARTICLE III – Membership

Any citizen of the United States may become a member of this organization on the affirmative vote of the Executive Committee after subscribing to the following pledge and on payment of the usual dues.

Classes of Membership: Member, Charter Life – original life member (No longer available), Life- life membership (No longer available)

Only member, life member, and charter life memberships are voting members. Life and charter life members may become inactive and thereby be exempted from active voting. Officers and board members are full voting members.

The NRA Pledge

I certify that I am a citizen of good repute of the United States of America: that I am not a member of any organization or group having as its purpose or one of its purposes the overthrow by force and violence of the Government of the United States or any of its political subdivisions; that I have never been convicted of a crime of violence; and that, if admitted to membership, I will fulfill the obligations of good sportsmanship and good citizenship.

ARTICLE IV – Dues

The members' dues to the club shall be due and payable on January 1st of each year or during the annual meeting. Note: Clubs are listed on NRA rolls for a fiscal year term.

- a. No member of the club in arrears shall be eligible to vote or to enjoy any of the other privileges or benefits offered by this club.

- b. Any member more than 60 days in arrears is suspended. They may reapply and be reinstated with payment of annual dues.

ARTICLE V – Meetings

ANNUAL MEETING: ANNUAL MEETING: The annual meeting of the club shall be held at a time and place specified by the Board of Directors and shall occur no earlier than October 1 of the prior year and no later than January 31 of the new year. Officers and directors elected at the annual meeting shall be installed on January 1 following the annual meeting or on the date of the annual meeting, whichever is later. The Board shall endeavor to notify the membership in writing of the date of the annual meeting prior to June 1 of the year the meeting will be held but in no case later than two weeks prior to the meeting date. If the annual meeting shall not take place at the time fixed it shall be held within a reasonable time thereafter, and the officers shall hold over until their successors shall have been elected.

REGULAR MEETINGS: The regular business meeting of the club shall be called by the Board of Directors as to date, time, and place.

SPECIAL MEETING: A special meeting of the club may be held at any time upon the call of the President or upon the call of the Board of Directors, or upon the demand in writing, stating the object of the proposed meeting, and signed by not less than 20% of the members entitled to vote. Notice of the time, place and object of any special meeting shall be given all officers and members in good standing in writing by United States mail not less than seven days prior to the date fixed for the holding of the meeting. The place of such special meeting shall be fixed by the Board of Directors.

QUORUM: A quorum shall constitute those members at the annual meeting who are entitled to vote but not less than 5% of the total-voting members.

ARTICLE VI – Officers

- a. The officers of this club shall be a President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, and will make up the Executive Committee of the Board of Directors. They shall be elected by a majority vote by ballot of the members in good standing present at the annual meeting of the club. They shall hold their office for one year or until their successors are elected. No officer can be re-elected after serving three consecutive terms (3 years). After a one year absence they can then be re-elected as an officer of the Executive Committee. There shall be a Board of Directors consisting of the immediate past president for a term of one year serving as a non-voting advisor and four elected members for a term of three years each, said term existing for the elected member, independent of how long a predecessor served. The Officers as the Executive Committee, and the 3 year term elected members as Board Members, acting together, shall constitute the Board of Directors.
- b. The Board of Directors shall have general supervision and control of all the activities of the club.
- c. Meetings of the Board of Directors shall be held at such time and place as the Directors may determine. Special meetings may be held at any time on call of the President or on demand, in

writing to the Secretary, by three members of the Directors. A special meeting for the Executive Committee can be called separately by the call of the president or any officer.

- d. Five members of the Board of Directors shall constitute a quorum.
- e. Resignation of any officer may be accepted by a majority vote of the remaining members of the Board of Directors.
- f. A vacancy in the Board of Directors shall be filled by a majority vote of the remaining members of the Board of Directors. To continue in that position, the new Board member must be elected by the membership at the next annual meeting. However, if more than one vacancy exists a special meeting of the club shall be called, and new officers shall be elected to fill the vacancies until the date of the next annual meeting as provided in paragraph (a.) above.
- g. At least three officers or directors shall hold current NRA individual memberships or NRA membership requirements shall be in accordance with current NRA affiliate rules.
- h. Dishonesty Bond and Director/Officer Liability Insurance will be provided by the Club.
- i. The Board of Directors cannot make loans.

Article VII- Duties of Officers

PRESIDENT: The President shall preside at all meetings of the club and of the Board of Directors. He/she shall be a member ex-officio of all regular and special committees and shall perform all such other duties as usually pertain to his office.

1st VICE PRESIDENT: The 1st Vice president shall perform the duties of the President in his/her absence or at his/her request. The 1st VP shall have charge of the ranges of the club and have a working knowledge of all equipment at the ranges and the duties of the clubs Range Officers. He/she shall have charge of all firearm instruction with the authority to appoint assistants. He/she will be involved with the arranging of any competitions.

2nd VICE PRESIDENT: The 2nd Vice president shall perform the duties of the 1st Vice president in his/her absence or as requested and duties as assigned.

SECRETARY: The Secretary shall conduct all official correspondence pertaining to the proper preparation and forwarding of all reports required of the club by the National Rifle Association and by the Director of Civilian Marksmanship. He/she shall notify the members of the Board of Directors of all meetings and shall notify all members of special and annual meetings, as required in ARTICLE V. He/she shall keep a true record of all meetings of the Board of Directors and of the club and have the custody of the books and papers of the club, except the Treasurers' books of account. All applications for membership in the club shall be made to the Secretary. He/she shall be responsible for the collection of

all fees and dues and shall remit the same to the Treasurer, taking his proper receipt therefore. He/she shall be responsible for re-affiliating the club annually with the National Rifle Association.

TREASURER: The Treasurer shall have charge of all funds of the club and place the same in such bank or banks as may be approved by the Board of Directors. Such money shall only be withdrawn by Electronic Payment pre-approved by the Board of Directors, or by check with two signatures required for payment of such bills as shall have been approved by the Board of Directors. The Treasurer shall keep an accurate account of all his transactions and render a detailed report with vouchers at any meeting of the Board of Directors when requested and an annual report to the organization at its annual meeting. A volunteer committee of 2 to 3 Club members not of the Board of Directors will conduct a review of the Club's financial records shortly after the Annual Meeting and following with a written report to the Board of Directors for filing in Club records as well as a verbal report to the Board.

ARTICLE VIII- Suspension or Expulsion

- a. Any officer or board member may be removed by a two-thirds vote of the club members in good standing present at any special meeting called for this purpose. No vote on suspension or removal may be taken unless at least fifteen days' notice in writing shall have been given to the member of the charges preferred and of the time and place of the meeting of the Board of Directors at which such charges will be considered. At such meeting the member under charges will be accorded a full hearing.
- b. Any club member may be suspended or expelled from the club for any cause deemed sufficient by the Board of Directors by a two-thirds affirmative vote of its elected Board attending any regular or special meeting. No vote on suspension or expulsion may be taken unless at least fifteen days' notice in writing shall have been given to the member of the charges preferred and of the time and place of the meeting of the Board of Directors at which such charges will be considered. At such meeting the member under charges will be accorded a full hearing.
- c. Charges against any officer or board member or club member, may be preferred by any member in good standing. They shall be in writing, clearly stating the facts relied upon and accompanied by all affidavits or exhibits which are to be used in their support. Such charges will be filed with the Secretary, who will immediately notify the President. The President will call a meeting of the Board of Directors to hear the charges. The Secretary will give at least fifteen days' notice of the meeting to each member of the Board of Directors and to the accuser and to the accused, which notice shall be in writing and will include a true copy of the charges and of the supporting affidavits and exhibits.
- d. Any member suspended or expelled by the Board of Directors may appeal to the full membership of the club. Such appeal shall be made in writing to the Secretary who will notify the President. The President will call a special meeting of the club for the purpose of acting on the appeal. The Secretary shall give at least fifteen days' notice in writing to all members of the club in good standing stating the date, time, place, and reason for such a special meeting. At the meeting of the full club the Secretary will read the original charges, the supporting affidavits, and will read or display the accompanying exhibits, and will read the minutes of the special meeting of the Board of Directors at which the charges were heard and action taken. A full hearing will be given to the accuser and accused. A vote will be taken by ballot of the members

of good standing present and a two-thirds vote shall be required to reverse the action of the Board of Directors.

- e. Any official or member of the club who has been suspended or expelled by the National Rifle Association of America shall automatically stand suspended or expelled from this club immediately upon receipt of official notice by the Secretary of this club from the Secretary of the National Association.

ARTICLE IX – Match Rules

All rifle, revolver or pistol competitions held by the club will be governed by the rules and regulations laid down by the National Rifle Association of America, approved by the National Board for the Promotion of Rifle Practice and the Secretary of the Army.

ARTICLE X – Amendments

Any Proposed amendments to these by-laws may be introduced by any member of the club at any regular meeting or special meeting called for the purpose. A two-thirds vote of the members present at the annual meeting will be necessary to pass or reject it.

I hereby certify that these by-laws have been adopted by this club.

Jay Jacobsmeyer, 1st Vice- President

Date 1/19/2023

Peter Maxwell, Secretary

Date 1/19/20223